



Regional Bureau Director, Middle East

October 2013

About The Internet Society

The Internet Society is the world's trusted independent source of leadership for Internet policy, technology standards, and future development. Based on its principled vision and substantial technological foundation, the Internet Society works with its members and Chapters around the world to promote the continued evolution and growth of the open Internet through dialog among companies, governments, and other organizations around the world.

About the Position

Through focused and strategic engagement, the regional teams continue to build and enhance relationships and ISOC's profile and credibility across the wider ecosystem and extend the impact of ISOC's principles and positions. Coordinated action with chapters and a strong policy engagement with key stakeholders have allowed ISOC to put our vision and mission at the very center of the decision makers' agendas and build local support and partners. Similarly, ISOC's regional engagement, in close coordination with chapters, has been instrumental in key technical and policy debates and events, including IPv6, heightened international visibility and participation in the IETF and open standards processes and discussions in regional and global organizations.

Our aim is that regional activities and ISOC regional leadership will be even more fully integrated into the fabric of the regions so that Internet shapers from all regions see the activities and positions of ISOC reflecting their interests as well. Regional Bureaus give regional perspective to global positions and listen to and integrate feedback as relevant to their regions. Furthermore, our Regional Bureaus are instrumental to our cross-organizational efforts to advance Internet technology, policy, development and related capacity building around the globe.

ISOC maintains five Regional Bureaus around the world, with a sixth Bureau Director being appointed in the Middle East. The Regional Bureau Directors operate as the general managers and experts for their regions, responsible for advancing ISOC's principles and programs in their regions and for bringing regional perspectives to ISOC to advance shared outcomes. The ME Bureau is in the operating group of the Chief Operating Officer and is a director level member of our team that leads the activities and regional objectives of each Regional Bureau. Reporting to the Sr. Director, Global Services, the Regional Bureau Directors provide global leadership and management to develop and achieve local, regional and global objectives, including projects, practices, campaigns and programs that create positive recognition and visibility of ISOC's vision, mission, and values at the regional and local levels. The Bureau Director will participate in the strategic planning of the organization. The position will be based in a major hub in one of ISOC's six regions: in this case, in the Middle East.

Within a matrix management model, each Director collaborates with strategic and operational personnel within ISOC in the design, prioritization, implementation, integration, and measurement of key programs that impact the organization's global activities, strategic initiatives and objectives.

Externally, the Director will communicate ISOC's messages and positions on a range of Internet issues spanning the scope of differing regional needs and priorities in functional areas such as ISOC's objectives on policy, technology and capacity building. In addition, building and strengthening sustainable membership and business development are central responsibilities of the Regional Bureau Director. The Director will ensure the progress of each functional objective and consistently report and liaise with the departmental leaders on key benchmarking goals in order to underpin the requirement for bi-directional communication. Overall, each Director is responsible for the full complement of ISOC's global initiatives and programs and delivery of outcomes at the regional and local levels. This will be done in close collaboration with ISOC's Chapters, members, and partners in order to solidify the mission and principles of ISOC at the regional level.

Responsibilities

- Develop and manage a Regional Bureau in prioritizing and building collaboration, engagement, visibility, support and communication around our mission, principles and practices while keeping global issues and challenges in mind.
- Create and leverage opportunities for ISOC to deliver its messages and principles on technical and policy issues at the local and regional level. This includes but is not limited to ISOC-organized events such as INETs (ISOC-organized regional conferences), policy fora, regional events, workshops and speaking engagements.
- Increase the visibility and positive impact of ISOC's regional events and projects. Develop strategic communications avenues through which to publicize and promote ISOC activities in line with ISOC's mission.
- Establish additional venues for policy information exchange between the appropriate stakeholders to enable ISOC's work in technical imperatives to be presented and discussed via local venues such as ISOC's INETs, regional events and partner forums.
- Develop communications that will publicize and promote ISOC activities in line with ISOC's mission through chapters, members, and partners within the regional area.
- Engage in direct engagement and communications with key regional influencers.
- Engage with key policy makers, technologists, and thought leaders in the region in order to monitor sector developments and to influence those developments in ways that support ISOC's mission. Reach out to policy makers, as appropriate, on key issues and decisions that impact the global development and reach of the Internet, including ISOC's engagement with intergovernmental institutions.
- Develop strategies and objective criteria in collaboration with ISOC global functional champions to effectively extend ISOC's influence and impact. Work collaboratively across the ISOC organization in order to provide regionally based information to inform ongoing work and to identify opportunities to advance global initiatives throughout the region.
- Increase the visibility and positive impact of ISOC's regional events and projects.
- Own and drive business development activities in the region, encompassing organization memberships, grants and program sponsorships, in collaboration with the global resource development team.
- Grow ISOC's revenue, chapter, and membership base in the region:
 - strengthen local chapters, develop new chapters, and integrate chapters into the overall regional strategy.
 - drive business development and revenue activities in the region, encompassing organization memberships, grants, and program sponsorships.
- Mentor, manage, and direct internal staff within the region.

Desired Qualifications

- At least ten years of management experience in building consensus working in a cause based and/or policy related field.
- Hands-on experience with Internet policy and regulatory issues, development programs or educational projects within the respective region.
- Expertise in one or more facets of ISOC's key areas of focus: Internet capacity building, program funding, public policy, membership communications, or technical areas of Internet standards.
- Past involvement with the Internet community, such as IGF, ICANN, IETF, ISOC Chapters or other key stakeholders in the Internet ecosystem is considered a strong plus.
- Experience with one or more international intergovernmental organizations dealing with ICT and Internet issues and in national and the regional (i.e., in the Middle East) meeting preparatory processes.
- Broad understanding of Internet-based communication and work tools, including a strong knowledge of the social media capabilities and local media influencers.
- Demonstrable ability to work in a fast-paced multi-cultural environment and interact quickly and skillfully with different internal and external constituencies.
- A collaborative work style.
- Strong verbal, writing and presentation skills in both English and Arabic.
- Commitment to ISOC's organizational mission, vision and values.
- Exceptional strategic and proactive leadership and management skills.
- Willingness and ability to travel extensively.

Compensation for this position will be competitively commensurate with the successful applicant's qualifications.

Applicants are encouraged to read ISOC's Business Plan and Budget.

Applicants should forward a resume, salary history, and any other relevant materials to jobs-regional-director-me@isoc.org. Applications will be evaluated until the position has been filled. The list of applicants will not be posted publicly, and will be reviewed in confidence by members of the evaluation committee.

ISOC is an Equal Employment Opportunity Employer and does not discriminate based on race, color, religion, national origin, ancestry, citizenship, marital status, veteran status, physical or mental disability, sex, sexual orientation, age or other protected characteristics and complies with all applicable laws and regulations.